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MicroEdge GIFTS Online Grant Application Instructions

These are the screens that you will first see when you access the Victoria Foundation Grant Application:

1. The first screen you will see will be the “Please Sign In” page. Please click on the “New Applicant?” link located right under the E-mail box. (You are a returning applicant if you have already used our online grants management system so please just enter in your email and the password you created already and click “Login” to access the Victoria Foundation Grant Application.)



Please Sign In

E-mail [New Applicant?](#)

Password [Forgot Password?](#)

2. You will then see the “New Applicant?” page which will ask you to enter your email and password twice. It is here that you create your password to use our online grants management system and the password must contain at least 5 characters, with both letters and numbers.



New Applicant?

An account allows you to access your saved and submitted applications at any time. It also allows us to send you a submission confirmation e-mail and notify you if additional information is necessary to process your application.

E-mail

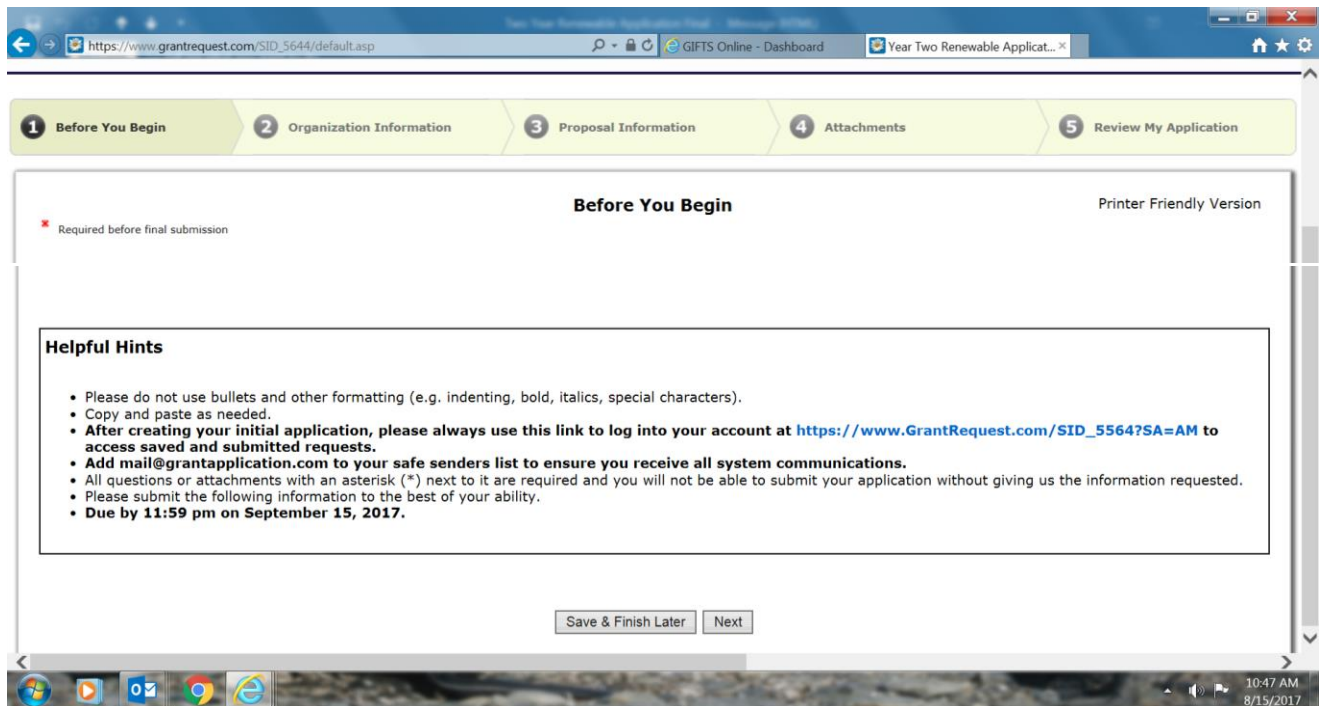
Confirm E-mail

Password (must contain at least 5 characters, with both letters and numbers)

Confirm Password

[Return to login](#)

3. If your application has an “Eligibility Quiz” please answer the question(s) to proceed. Otherwise, you will see the “Before You Begin” page which gives helpful hints before you start on your grant application. You may want to print out the “Before You Begin” page for future reference.



Suggestions:

1. Please be thoughtful about who is signing up for the account as they will be the point person to receive further communications regarding any submitted grant requests.
2. Please save your email and password in a secure place.